

# User Manual

## **Password Resetting And Locked Account**

---

***Help Manual for RE-Generator to reset the password  
and unlock the account***

**Disclaimer:** The data shown in Help Manual are only the test cases and these are not based on real time data

# REC Website Homepage

Welcome Guest



भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण  
RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA

- मुख्य पृष्ठ / Home
- आरईसी के बारे में / About REC
- संबंधित दस्तावेज़ / Reference Documents
- कार्यप्रणाली / Procedures
- आरई जेनरेटर / RE Generators
- डिस्कॉम / DISCOM
- राज्य एजेंसियां / State Agencies
- रिपोर्ट / Reports
- सहायता / Help
- हमसे संपर्क करें / Contact Us
- पंजीकरण/निर्गमन जांच सूची / Registration / Issuance Checklist
- पंजीकरण/निर्गमन शुल्क / Registration / Issuance Fee
- क्षमता अभिवृद्धि / Capacity Building
- मानचित्र / Map
- डाक प्रक्रिया / Dak Procedure
- साइटमैप / Sitemap



## What is REC?

The Electricity Act, 2003, the policies framed under the Act, as also the National Action Plan on Climate Change (NAPCC) provide for a roadmap for increasing the share of renewable in the total generation capacity in the country. However, Renewable Energy (RE) sources are not evenly spread across different parts of the country. [Read More >>](#)

Total Signed Up RE Gen

## REC Summary

| Month, Year   | Opening Balance (A) | REC Issued (B)  | No. of REC      |                                    | Total E= (C+D) | Closing Balance (F=A+B-E) |
|---------------|---------------------|-----------------|-----------------|------------------------------------|----------------|---------------------------|
|               |                     |                 | RECs Issued (C) | RECs retained by RE Generators (D) |                |                           |
| May, 2018     |                     |                 | 0               | 55132                              | 55132          | 39554774                  |
|               |                     |                 | 0               | 8797                               | 8797           | 40096241                  |
|               |                     |                 | 0               | 2892                               | 2892           | 40532243                  |
|               |                     |                 | 0               | 6162                               | 6162           | 40911608                  |
|               |                     |                 | 0               | 27493                              | 27493          | 41360453                  |
|               |                     |                 | 0               | 42471                              | 42471          | 41882505                  |
|               |                     |                 | 0               | 53215                              | 53215          | 42449601                  |
|               |                     |                 | 0               | 104415                             | 104415         | 43183146                  |
| Jan, 2018     | 43183146            | 667587          | 0               | 55514                              | 55514          | 43795219                  |
| Feb, 2018     | 43795219            | 336128          | 0               | 25004                              | 25004          | 44106343                  |
| Mar, 2018     | 44106343            | 492681          | 0               | 72153                              | 72153          | 44526871                  |
| Apr, 2018     | 44526871            | 330789          | 0               | 28704                              | 28704          | 44828956                  |
| <b>Total:</b> |                     | <b>46428791</b> | <b>8585</b>     | <b>1591250</b>                     | <b>1599835</b> |                           |

**Click here to access login page**

Login

Sign Up

RE Generators DISCOM

## Related Links

- MNRE
- MoP
- CERC
- FOR
- Central Agency/NLDC
- SERCs
- State Agencies
- Power Exchange

Visitor Number -  
5311336

## Photo Gallery



## Steps for REC

### STEP 4 Redemption of REC

The basic procedure for redemption of renewable energy certificates shall include following steps:

**STEP 4:** The Eligible Entity shall place for dealing of renewable energy certificates, both 'Solar' and 'Non-Solar' Certificates, on any Power Exchange authorised to deal in renewable energy certificates by CERC.

[Read More >>](#)

After click on login link, the RE generator lands on his login page

Welcome Guest

भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण  
RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA

मुख्य पृष्ठ / Home | आरईसी के बारे में / About REC | संबंधित दस्तावेज़ / Reference Documents | कार्यप्रणाली / Procedures | आरई जेनेरेटर / RE Generators | डिस्कॉम / DISCOM | राज्य एजेंसियां / State Agencies | रिपोर्ट / Reports

सहायता / Help | हमसे संपर्क करें / Contact Us | पंजीकरण/निर्गमन जांच सूची / Registration / Issuance Checklist | पंजीकरण/निर्गमन शुल्क / Registration / Issuance Fee | क्षमता अधिवृद्धि / Capacity Building | मानचित्र / Map

डाक प्रक्रिया / Dak Procedure | साइटमैप / Sitemap

**Login**

User Name/Login ID:

Password:

Enter Captcha Code:

[Login](#) [Forgot Password?](#)

**Login with current login credentials (i.e. current User Name/Login ID and Password).**

**Enter Captcha Code (Case Sensitive) shown in box and click the login button**

**Note:**

1. Password policy has been implemented
2. Your account will get locked after 3 wrong password attempts

# Change Password Page



भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण  
RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA

Welcome Praveen Kumar | Logout  
Last Logged In on 21-09-2018 06:35:55

Home Application for Accreditation Application for Registration Issuance of REC Self Retention of RECs Search Reports Annual Fees Invoices Revalidation Modify Capacity Make Payment Profile

Search

**Click on "Change Password" button after fill the all required details**

Change Password

(\* marked fields are required)

|  |                          |  |
|--|--------------------------|--|
| Enter Old Password:*                           | <input type="password"/> | <p>Keep these in mind while changing your password</p> <ul style="list-style-type: none"><li>▪ Password should contain at least 1 Uppercase Alphabet, 1 Lowercase Alphabet, 1 Number and 1 Special Character (\$#@!%_~!* ) without any space in between.</li><li>▪ Password length should be between 8 to 12 characters.</li><li>▪ Password cannot be the same as username/loginid.</li><li>▪ New password cannot be the same as any of the last three login password.</li></ul> |
| Enter New Password:*                           | <input type="password"/> |  |
| Confirm New Password:*                         | <input type="password"/> |  |
| <input type="button" value="Change Password"/> |                          |  |

**Please keep these in mind while changing your password**

- Password should contain at least 1 Uppercase Alphabet, 1 Lowercase Alphabet, 1 Number and 1 Special Character (\$#^@\%\_~!\* ) without any space in between.
- Password length should be between 8 to 12 characters.
- Password cannot be the same as username/login id.
- New password cannot be the same as any of the last three login password.

# Password Changed Successfully

**Password changed successfully.**

You are being logout from REC website. Request you to login with new password.


**Password changed successfully.**

You are being logout from REC website. Request you to login with new password.

OK

# Login Page After lock the account

Welcome Guest

 भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण  
RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA

मुख्य पृष्ठ / Home आरईसी के बारे में / About REC संबंधित दस्तावेज़ / Reference Documents कार्यप्रणाली / Procedures आरई जेनरेटर / RE Generators डिस्कॉम / DISCOM राज्य एजेंसियां / State Agencies रिपोर्ट / Reports

सहायता / Help हमसे संपर्क करें / Contact Us पंजीकरण/निर्गमन जांच सूची / Registration / Issuance Checklist पंजीकरण/निर्गमन शुल्क / Registration / Issuance Fee क्षमता अभिवृद्धि / Capacity Building मानचित्र / Map

डाक प्रक्रिया / Dak Procedure साइटमैप / Sitemap

## Login

Your account has been locked due to exceeding wrong login attempts. Kindly [Click Here](#) to unlock account.

|                     |  |
|---------------------|--|
| User Name/Login ID: | <input type="text" value="RDHPL001"/>  |
| Password:           | <input type="password"/>   |
| Enter Captcha Code: | <input type="text" value="P 3V yn P k"/>  |

[Forgot Password?](#)

**Click on "Click here"  
link to access unlock user  
account page**

### Note:

1. Password policy has been implemented
2. Your account will get locked after 3 wrong password attempts



# Login Page After lock the account

Welcome Guest

 भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण  
RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA

मुख्य पृष्ठ / Home | आरईसी के बारे में / About REC | संबंधित दस्तावेज़ / Reference Documents | कार्यप्रणाली / Procedures | आरई जेनरेटर / RE Generators | डिस्कॉम / DISCOM | राज्य एजेंसियां / State Agencies | रिपोर्ट / Reports

सहायता / Help | हमसे संपर्क करें / Contact Us | पंजीकरण/निर्गमन जांच सूची / Registration / Issuance Checklist | पंजीकरण/निर्गमन शुल्क / Registration / Issuance Fee | क्षमता अभिवृद्धि / Capacity Building | मानचित्र / Map

डाक प्रक्रिया / Dak Procedure | साइटमैप / Sitemap

### Unlock User Account

|  |  |
|--|--|
| User Name/Login ID:  | <input type="text"/>   |
| Registered Email Address:  | <input type="text"/>   |
| Enter Captcha Text:  | <input type="text"/>   |
| <input type="button" value="Submit"/> <input type="button" value="Reset"/> |  |

**Click on "Submit" button after fill the all required details**

### Note:

1. Please provide valid registered email id
2. A link will send on registered mail id to unlock user account.
3. Link is valid for 2 hours only



After click the url in email to unlock the account

Welcome Guest

भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण  
RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA

मुख्य पृष्ठ / Home आरईसी के बारे में / About REC संबंधित दस्तावेज़ / Reference Documents कार्यप्रणाली / Procedures आरई जेनरेटर / RE Generators डिस्कॉम / DISCOM राज्य एजेंसियां / State Agencies रिपोर्ट / Reports

सहायता / Help हमसे संपर्क करें / Contact Us पंजीकरण/निर्गमन जांच सूची / Registration / Issuance Checklist पंजीकरण/निर्गमन शुल्क / Registration / Issuance Fee क्षमता अभिवृद्धि / Capacity Building मानचित्र / Map

डाक प्रक्रिया / Dak Procedure साइटमैप / Sitemap

### Unlock User Account

Login ID : SV###0##

User Name/Login ID:\*

Registered Email Address: \*

Enter Captcha Text:\*

**Click on "Submit" button after fill the all required details**

Submit Reset

© Renewable Energy Certificate [REC] Registry of India 2010.Site Developed by CRISIL Infrastructure Advisory About POSOCO | Privacy Policy

# Account unlocked successfully

**Your Account has been unlocked successfully.  
Please click here to login**

The screenshot shows the top section of the REC Registry of India website. On the left is the POSOCO logo. The main header contains the text 'भारतीय अक्षय ऊर्जा प्रमाणपत्र पंजीकरण' and 'RENEWABLE ENERGY CERTIFICATE REGISTRY OF INDIA'. A navigation menu below the header includes links for 'मुख्य पृष्ठ / Home', 'आरईसी के बारे में / About REC', 'संबंधित दस्तावेज़ / Reference Documents', 'कार्यालय / Office', 'आरई जेनरेटर / RE Generators', 'डिस्कॉम / DISCOM', 'राज्य एजेंसियां / State Agencies', 'रिपोर्ट / Reports', 'सहायता / Help', 'हमसे संपर्क करें / Contact Us', 'पंजीकरण/निर्गमन जांच सूची / Registration / Issuance Check', 'निर्गमन शुल्क / Registration / Issuance Fee', 'क्षमता अभिवृद्धि / Capacity Building', 'मुख्य बिन्दु / Highlights', 'मानचित्र / Map', 'डाक प्रक्रिया / Dak Procedure', and 'साइट मैप / Sitemap'. A 'Welcome Guest' message is visible in the top right corner of the page content.

Your account has been unlocked successfully.

[Please click here to login](#)

Thank You...

**For any query related to Reset Password & Account Lock - Please contact at 011-40234658, Email: [nldc.rec@posoco.in](mailto:nldc.rec@posoco.in)**